



School Educational Visits Statement

This statement sets out the school-specific arrangements for educational visits, outdoor learning and adventurous activities. It must be read in conjunction with:

- Yorkshire Learning Trust Educational Visits, Outdoor Learning and Adventurous Activities Policy
- Yorkshire Learning Trust Educational Visits Assurance Framework
- OEAP National Guidance for Learning Outside the Classroom
- North Yorkshire Council / NYES Educational Visits guidance
- EVOLVE system guidance

This statement is completed by the school, approved locally, and published on the school website.

1. School Details

| Item | Details |
|------------------|------------------------|
| School name | Dunnington CoE Primary |
| Headteacher | Clare Thompson |
| Date of approval | March 2026 |
| Review date | March 2028 |

2. Educational Visits Coordinator (EVC)

The school has appointed an Educational Visits Coordinator (EVC).

| Item | Details |
|---|-------------------|
| Name of EVC | Antonino Gargiulo |
| Role | Teacher and SLT |
| Date of most recent EVC training / revalidation | March 2026 |

Administrative support for visits (if applicable): A whole school letter to be sent out to new starters that gives the required permission for local area visits.



3. Approval and Delegation

Educational visits are approved in line with Trust policy and employer guidance.

Approval overview

| Type of visit | Final approval |
|--|---|
| Local Learning Area visits | Antonino Gargiulo and/or Clare Thompson |
| Day visits outside Local Learning Area | Antonino Gargiulo and/or Clare Thompson |
| Residential visits | Antonino Gargiulo and/or Clare Thompson |
| Overseas visits | N/A |
| Adventurous or higher-risk activities | Antonino Gargiulo and/or Clare Thompson |

Name/Role of Base Contact for all visits: Antonino Gargiulo (Teacher and member of SLT) and/or Clare Thompson (Headteacher) depending if either of them are on the trip. Both EVC trained.

4. Local Learning Area (LLA)



Please note that the green area demarcates the walking route whilst the whole map is part of the local area visit.

The Local Learning Area is used for routine and regular visits to the church and walks around the village.



Description of the Local Learning Area

Dunnington is a village 4 miles east of York, it is a rich local learning area. The village includes a library, a reading room at the Village Hall, a church, and a playground. There is also direct access to natural spaces like the Hassacarr Nature Reserve and Hagg Wood for nature studies and environmental awareness. The local History and Industry includes A 1086 Domesday Book settlement ("Dodinton") with a 11th-century church, alongside a modern industrial estate that offers insights into local economic activity.

Operating expectations for the Local Learning Area

Risks within the Local Learning Area are managed through:

- appropriate staff supervision
- clear pupil expectations and briefings
- staff familiarity with the area
- communication arrangements
- awareness of medical needs and emergency procedure

5. Planning and Risk Management

The school uses the EVOLVE online system, supported by North Yorkshire Educational Visits Service, to plan and record visits as required.

Risk management is proportionate, focused on significant hazards, and reviewed dynamically before and during visits.

6. Consent and Communication

The school's arrangements for informing parents and obtaining consent are:

Consent for local area visits will be asked for when a child first joins the school. A parent or guardian will be able to give consent by signing the consent form. The form clearly indicates what constitutes a local area.

Medical and emergency contact information is reviewed proportionately, particularly for higher-risk visits.

7. Staff Competence and Supervision

The school ensures that:



- staff leading or accompanying visits are competent for their role
- supervision arrangements are appropriate to the activity, group and environment

8. Use of External Providers

Where external providers are used:

- appropriate assurances are obtained in line with national guidance
- responsibility for risk management is clearly understood

Providers manage risks associated with taught activities.

The school manages risks associated with travel, supervision and non-taught time.

9. Incident Management

The school operates an incident management plan for educational visits.

Staff involved in visits are aware of emergency and escalation procedures, including Trust expectations for reporting significant incidents or near misses.

10. Monitoring and Review

Educational visits are monitored by the Headteacher and EVC.

Learning from visits, incidents or near misses is used to inform future practice and contribute to Trust assurance where appropriate.

11. Approval

This School Educational Visits Statement has been approved by:

| Role | Date |
|--|------|
| Headteacher | |
| Chair of Local Governing Committee (if applicable) | |